



School of Classical Chinese Herbalism

Cholsey Complementary Health Centre, OX10 9PT

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Jing Fang Apprenticeship Agreement

The School of Classical Chinese Herbalism (SCCH) undertakes:

1. To deliver the *Jing Fang* Apprenticeship as set out in the document 'JFA Costs and structure'.
2. To provide electronic study materials, as set out in the document 'JFA Resource List'.
3. To provide an Apprentice Logbook to help you to track your learning,
4. To offer you the opportunity for a tutorial at least once a term to discuss your progress, and give you a chance to get your competences signed off.
5. On completion of the Apprentice Logbook, to certify you to practice Classical Chinese Medicine (*Jing Fang*). Successful apprentices can then use the letters LicCCM.
6. To offer certified practitioners an opportunity for further study as arranged privately with the Herb Community Clinic. This includes the chance to apply for the role of Apprentice Supervisor at the *Jing Fang* Apprenticeship.

The *Jing Fang* Apprentice undertakes:

1. To pay for the apprenticeship in advance by the term or by the year as arranged at the start. These fees are non-refundable, and non-transferable to a subsequent term or year.
2. To pay by the day, on the day, if that is the arrangement.
3. Not to share electronic *Jing Fang* Apprenticeship resources outside of the Apprentice group.
4. To take responsibility for your own learning and to approach the JFA supervisors for tutorials as needed.
5. To take responsibility for filling in the logbook as suggested by your supervisors, keeping a record of your progress over time.
6. To take responsibility for your attendance such that you attend enough to learn the material.
7. To keep electronic or hard copy records of any research you do to organise the *jing fang* material for yourself. This background research can include materia medica, formulary and/or other relevant research as set out in the Apprentice Logbook.
8. To provide the Herb Community Clinic with electronic or hard copy of your completed logbook.
9. To make samples of your background research available to the Herb Community Clinic in electronic or hard copy. This will assist us in maintaining a record of your work, and to provide examples for future apprentices.

Signed (SCCH)_____

Signed (Apprentice)_____